*APPLYING FOR TRANSFER CREDIT*

Pre-Approved transfer credit can be viewed online at:
http://www.gatech.edu/oscarweb/tec.html

Please complete the following form accurately and legibly. Failure to provide accurate information will delay the process of your request.

** For transfer credit evaluated as "Appropriate Department Must Evaluate," you are required to provide the following for each course (academic departments will determine if additional information is required):

1. A copy of the syllabus (detailed outline of course).
2. A copy of the catalog course description.
3. The name of the textbook used.

If you need to send this form to multiple departments, please make copies. For example, if you are requesting an evaluation for a Computer Science course and for a Math course, send one form to the appropriate advisor in Computer Science and one form to the appropriate advisor in Mathematics.

Please complete the following:

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<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>College or University Taken</th>
<th>College or University Website</th>
<th>When Taken</th>
<th>Grade</th>
<th>Semester or Quarter Hours (list hours)</th>
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Your name: ___________________________ Student ID number: _______________________
Printed

Major: __________________ Email: _____________________________________________

Daytime Phone: __________________

It is your responsibility to have your transfer coursework evaluated prior to registration for the term in which you are enrolling. The courses for evaluation on this form may be pre-requisites for Georgia Tech courses. Failure to have coursework evaluated in a timely manner may result in registration restrictions due to your lack of pre-requisites.

(OVER)