

*APPLYING FOR TRANSFER CREDIT

Pre-Approved transfer credit can be viewed online at:
<http://www.gatech.edu/oscarweb/tec.html>

Please complete the following form accurately and legibly. Failure to provide accurate information will delay the process of your request.

** For transfer credit evaluated as "Appropriate Department Must Evaluate," you are required to provide the following for each course (academic departments will determine if additional information is required):

1. A copy of the syllabus (detailed outline of course).
2. A copy of the catalog course description.
3. The name of the textbook used.

If you need to send this form to multiple departments, please make copies. For example, if you are requesting an evaluation for a Computer Science course and for a Math course, send one form to the appropriate advisor in Computer Science and one form to the appropriate advisor in Mathematics.

Please complete the following:

Course Number	Course Name	College or University Taken	College or University Website	When Taken	Grade	Semester or Quarter Hours (list hours)

Your name: _____

Printed

Student ID number: _____ - _____ - _____

Major: _____ Email: _____

Daytime Phone: _____

It is your responsibility to have your transfer coursework evaluated prior to registration for the term in which you are enrolling. The courses for evaluation on this form may be pre-requisites for Georgia Tech courses. Failure to have coursework evaluated in a timely manner may result in registration restrictions due to your lack of pre-requisites.

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